

These instructions apply to the following Bizhub models:

- C224/C284/C364
- C544/C554
- C654/C754
- C224/C284/C364/C224e/C284e/C364e
- C454/C554/C454e/554e
- C654/754CC654e/C754e

CHANGE SMTP (EMAIL) PASSWORD

Via the Copier Control Panel

1. Press **[MENU]**
2. Select **[UTILITY]**
3. Choose **[ADMINISTRATOR SETTING]**
4. Enter the **PASSWORD** and touch **[OK]** (*NOTE: Default password is 12345678*)
5. Select **[NETWORK SETTING]**
6. Choose **[E-MAIL SETTING]**
7. Select **[E-MAIL TX (SMTP)]**
8. Touch **[DETAIL SETTING]**
9. Touch **[DETAIL SETTING]**
10. Select **[PASSWORD]**
11. Enter the new password
12. Touch **[CLOSE]**
13. Touch **[OK]**
14. touch **[OK]**
15. Press the YELLOW **[RESET]** button



Via the copier web page

Get the IP address of the copier

1. Press **[MENU]**
2. Select **[UTILITY]**
3. Choose **[DEVICE INFORMATION]**
4. Copy the **IPV4 ADDRESS** down
5. Press the YELLOW **[RESET]** button

Change the SMTP password

1. Open a web browser (Internet Explorer, Chrome, Firefox, Safari, etc)
2. In the address bar, enter the **IP ADDRESS** of the copier (obtained in last steps)
3. *****NOTE***** you may receive an error stating site is not secure, your connection is not private or potential security risk. This is normal as the copier may use https protocol.
 - a. **MICROSOFT EDGE:** Click **Details** and then **Go on to the webpage (Not recommended)**
 - b. **INTERNET EXPLORER:** Click **More Information** and then **Go on to the webpage (Not recommended)**
 - c. **FIREFOX:** Click **Advanced...** and then **Accept the Risk and Continue**
 - d. **SAFARI:** Click **Show Details** and then **visit this website**
 - e. **CHROME:** Click **Advanced** and then **Proceed to [ip address] (unsafe)**

4. Click **[TO LOGIN SCREEN]** in the upper right




5. Click **[OK]**
6. Select **[Administrator]** and **[HTML]** and then click **[LOGIN]**

Login Public User

Administrator

View Mode Flash **HTML**

Flash Player is necessary to see in Flash form. 

Display Speed Quick Mode Standard Mode

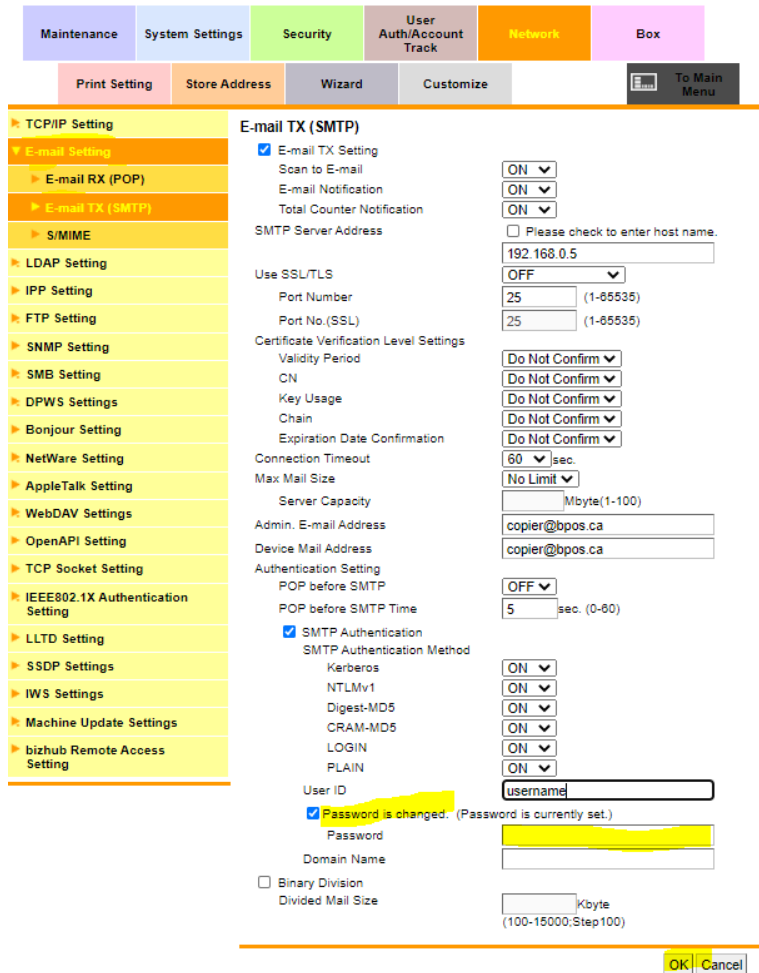
To speed up the display speed using the cache in quick mode.

User Assist Display dialog box in case of warning.

Language

7. Enter the administrator password and click **[OK]**. (NOTE: the default password is 12345678)
8. Click on **[NETWORK]**
9. On the left hand side, click **[E-MAIL SETTING]**

10. Then click [E-MAIL TX (SMTP)]
11. Click the **Password is changed** checkbox
12. Enter the new password in the [PASSWORD] field
13. Click [OK]



The screenshot shows the 'E-mail TX (SMTP)' configuration page. The left sidebar lists various settings categories, with 'E-mail TX (SMTP)' selected. The main content area contains the following settings:

- E-mail TX Setting
- Scan to E-mail: ON
- E-mail Notification: ON
- Total Counter Notification: ON
- SMTP Server Address: 192.168.0.5
- Use SSL/TLS: OFF
- Port Number: 25 (1-65535)
- Port No.(SSL): 25 (1-65535)
- Certificate Verification Level Settings:
 - Validity Period: Do Not Confirm
 - CN: Do Not Confirm
 - Key Usage: Do Not Confirm
 - Chain: Do Not Confirm
 - Expiration Date Confirmation: Do Not Confirm
- Connection Timeout: 60 sec.
- Max Mail Size: No Limit
- Server Capacity: Mbyte(1-100)
- Admin. E-mail Address: copier@bpos.ca
- Device Mail Address: copier@bpos.ca
- Authentication Setting: OFF
- POP before SMTP: 5 sec. (0-60)
- SMTP Authentication
 - SMTP Authentication Method:
 - Kerberos: ON
 - NTLMv1: ON
 - Digest-MD5: ON
 - CRAM-MD5: ON
 - LOGIN: ON
 - PLAIN: ON
- User ID: username
- Password is changed. (Password is currently set.)
- Password: [Redacted]
- Domain Name: [Redacted]
- Binary Division
- Divided Mail Size: Kbyte (100-15000; Step 100)

At the bottom right, there are 'OK' and 'Cancel' buttons.

14. Click [OK]
15. Click [LOGOUT] in the upper right corner
16. Click [OK]